

Name: _____ Index No. _____

1410/203

PROJECT DEVELOPMENT MANAGEMENT,
ECONOMICS AND ADMINISTRATION

June/July 2015

Time: 3 hours

Candidate's Signature _____

Date: _____



THE KENYA NATIONAL EXAMINATIONS COUNCIL

NATIONAL CERTIFICATE IN SOCIAL DEVELOPMENT

PROJECT DEVELOPMENT MANAGEMENT,
ECONOMICS AND ADMINISTRATION

3 hours

INSTRUCTIONS TO CANDIDATES

*Write your name and index number in the spaces provided above**Sign and write the date of the examination in the spaces provided above.**This paper consists of TWO sections, A and B.**Answer ALL the questions in BOTH sections in the spaces provided in this booklet.**Do not remove any pages from this booklet.**Candidates should answer the questions in English.*

For Examiner's Use Only

SECTION A

Question	1	2	3	4	5	6	7	8	9	10	Total Score
Candidate's Score											

SECTION B

Question	11	12	13	Total Score
Candidate's Score				

Grand Total

--

This paper consists of 10 printed pages.

Candidates should check the question paper to ascertain that all the pages are printed as indicated and that no questions are missing.

SECTION A: (40 marks)

Answer ALL questions from this section in the spaces provided.

1. (a) Explain the meaning of the term "project". (2 marks)

- (b) Highlight **three** responsibilities of project steering team. (3 marks)

(i) _____

(ii) _____

(iii) _____

2. Explain the meaning of the following terms: (6 marks)

(i) power; _____

(ii) authority; _____

(iii) responsibility. _____

3. Highlight **three** levels of production.

easy (3 marks)

(i) _____

(ii) _____

(iii) _____

4. Outline **three** ways in which savings are mobilized to meet the financial requirements of a country. (3 marks)

(i) _____

(ii) _____

(iii) _____

5. Highlight **four** non-financial motivators used by organizations to boost the morale of their employees. (4 marks)

(i) _____

(ii) _____

(iii) _____

(iv) _____

6. Explain **three** cost components included in project planning.

easytool.com (3 marks)

(i) _____

(ii) _____

(iii) _____

7. Outline **three** components of project monitoring progress reports.

(3 marks)

(i) _____

(ii) _____

(iii) _____

8. Explain **three** causes of unemployment in Kenya.

(3 marks)

(i) _____

(ii) _____

(iii) _____

9. (a) Explain the meaning of the following types of inflation:

(i) creeping;

(1 mark)

(ii) walking:

(1 mark)

(iii) running:

(1 mark)

(iv) galloping:

(1 mark)

(b) Highlight **three** disadvantages of network analysis.

(3 marks)

(i) _____

(ii) _____

(iii) _____

10. Outline **three** duties of an accounts clerk.

(3 marks)

(i) _____

(ii) _____

(iii) _____

SECTION B: (60 marks)

Answer ALL questions from this section.

11. (a) Describe **five** types of taxes imposed on income in East Africa. (10 marks)
- (b) Discuss **five** advantages of using development committees in project development. (10 marks)
12. (a) Inflation is one of the economic variables that causes disequilibrium in the demand and supply of goods and services. Explain **five** factors that cause an increase in demand. (10 marks)
- (b) Discuss **five** services offered on the internet as an emerging tool for official correspondence. (10 marks)
13. (a) Distinguish between **central** and **commercial** banking as institutions dealing in money. (12 marks)
- (b) Explain **four** functions of the Human Resource (HR) Department of an organization. (8 marks)