1920/202A
COMPUTER APPLICATIONS II (THEORY)
Paper 1
July 2018
Time: 1 hour

THE KENYA NATIONAL EXAMINATIONS COUNCIL

CRAFT CERTIFICATE IN INFORMATION TECHNOLOGY

MODULE II

COMPUTER APPLICATIONS II (THEORY)

Paper 1

1 hour

INSTRUCTIONS TO THE CANDIDATES

This paper consists of TEN questions.
Answer ALL the questions in the answer booklet provided.
Candidates should answer the questions in English.

This paper consists of 2 printed pages.

Candidates should check the question paper to ascertain that all the
pages are printed as indicated and that no questions are missing.

©2018 The Kenya National Examinations Council.

Turn over

1. Identify the account to be debited and credited for each of the following transactions:

   (i) Purchase of furniture for use in the business on credit;

   (ii) Withdrawal of cash from the bank for personal use. (4 marks)

2. State the function of each of the following tools as used in DTP Program:

   (i) Pointer;

   (ii) Constrained line;

   (iii) Hand;

   (iv) Polygon frame. (4 marks)

3. Using sketches, describe the positions of **three** orthographic views used in CAD programs. (4 marks)

4. Explain **two** features of a ledger account. (4 marks)

5. Lucy wishes to format a picture in a publication. State **four** examples of picture format tools she would use to achieve her objective. (4 marks)

6. Tanui intends to design a drawing that requires dimensioning using CAD program. Outline **four** dimensioning techniques that he would use to achieve his objective. (4 marks)

7. Wanja intends to create a publication using a DTP program. Explain **two** ways that she could use to customize the publication page. (4 marks)

8. State the business document that should be issued for each of the following transactions:

   (i) Sale of goods for cash;

   (ii) Purchase of goods on credit from a supplier;

   (iii) Goods bought for sale returned back to the supplier;

   (iv) A customer returns goods sold to him back to the business. (4 marks)

9. Distinguish between the functions of *fillet* and *chamfer* tools as used in CAD program. (4 marks)

10. Explain **two** reasons for grouping objects in a DTP program. (4 marks)

THIS IS THE LAST PRINTED PAGE.