

061005T4ICT

ICT TECHNICIAN LEVEL 5

IT/OS/ICT/CR/6/5

MANAGE OPERATING SYSTEM

July/Aug 2023.



**TVET CURRICULUM DEVELOPMENT, ASSESSMENT AND CERTIFICATION
COUNCIL (TVET CDACC)**

PRACTICAL ASSESSMENT

Time: 2 Hours.

INSTRUCTIONS TO CANDIDATE

1. Time allocation: **15 minutes** for preparation and **1 hour 45 minutes** for performing tasks.
2. Instructions for the task to be performed are provided,
3. Mobile phones are not allowed in the examination room.
4. You are not allowed to write on this examination question paper.
5. The assessor will record your performance at critical points using videos.
6. Any problem should be reported to the supervisor/invigilator immediately.

You are provided with the following resources to carry out the tasks

- A working computer system with some user files saved in it
- User manuals of the computer system
- Bootable Disk

In this practical assessment you are required to perform the following assessment tasks

- a) Create a folder on the desktop named MyCdacc.
- b) Encrypt the folder created.
- c) Create a word file named “PersonalDetails” and in the file write your full names.
- d) Save the file in the folder you created and Protect it using the Password “FILE123”
- e) Defragment Drive C of your computer.
- f) Create a new partition on the hard disk of the computer using Windows Disk Management utility
- g) Format the newly created partition
- h) Change the boot sequence of the computer system provided to allow it boot from the bootable disk provided
- i) Configure the computer’s operating system as follows:
 - a) Set language to *English UK*
 - b) Set Time Zone to *Nairobi*
 - c) Configured a second administrator user account with the name *User1*
 - d) Set Password the new account in (c) as *User1.2022!*
 - e) Set the screen resolution of the screen to *1024 x 768*.