

061306T4CSC

COMPUTER SCIENCE LEVEL 6

ICT/OS/CS/CR/11/6/A

Understand Graphic Design

Nov/Dec 2024



**TVET CURRICULUM DEVELOPMENT, ASSESSMENT AND CERTIFICATION
COUNCIL (TVET CDACC)**

PRACTICAL ASSESSMENT

OBSERVATION CHECKLIST

INSTRUCTIONS TO ASSESSOR

1. For shared resources clear the Computer off the previous candidate's work
2. Allocate **10** minutes for the candidate to identify and confirm the availability of the resources.

Candidate's name & Registration No.	
Assessor's name & Reg. code	
Venue of Assessment	
Date of assessment	
<i>(Indicate the marks available and marks obtained respectively. Award marks appropriately as guided for in the items for evaluation indicated. Give a brief comment where necessary)</i>	

Items to be evaluated:	Marks allocated	Marks obtained	Comments
TASK 1 : Design a business card			
a) Adhered to prescribed safety as per workplace procedures Observed Computer ergonomics (cabling, sitting posture). (Award 2 Marks or 0)	2		
b) Identified the necessary design tools for the graphic Design project (Award 2 marks or 0)	2		
c) Created appropriate layers. - At least 2 layers (Award 2 marks or 0 for each)	4		
d) Included the business card details Name, Title, Company, Phone, Email, Website and Address (Award 1/2 mark for each or 0)	4		
e) Identified graphic design elements, principles and techniques as per the design. (Award 3 Marks or 0)	3		
f) Saved the design in PDF format (Award 2 Marks or 0)	2		
g) Printed the business card design on the glossy paper (Award 3 Marks or 0)	3		
TOTAL	20		
PRODUCT CHECKLIST			
(NOTE: This should be marked only from the final printed design and not the softcopy)			
h) Clarity: easy to read and well organized. (Award between 0 and 3, 0 poorest, 3 best)	3		
i) Typography: Effective use of fonts, legible and	5		

professional. (Award between 0 and 5, 0 poorest, 5 best)			
j) Color Usage: Professional and visually appealing color choices. (Award between 0 and 3, 0 poorest, 3 best)	3		
k) Design Balance: balanced design, visually appealing, good use of space. (Award between 0 and 5, 0 poorest, 5 best)	5		
l) Error free and Content Accuracy (Award between 0 and 3, 0 poorest, 3 best)	3		
m) Bleed and Trim: trim area properly set, avoid white borders. Has been cut accurately along the trim lines (Award between 0 and 3, 0 poorest, 3 best)	3		
n) Creativity (Award between 0 and 3, 0 poorest, 3 best)	3		
o) Overall product design rating (Award between 0 and 5, 0 poorest, 5 best)	5		
TOTAL	30		
TOTALS	50		

ASSESSMENT OUTCOME		
The candidate was found to be: Competent ☐ Not yet competent ☐ <i>(Please tick as appropriate)</i> <i>(The candidate is competent if s/he gets 50% or higher of the items of evaluation correct)</i>		
Feedback from candidate:		
Feedback to candidate:		
Candidate's signature:	Date:	
Assessor's signature:	Date:	

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