

032205T4LIS

LIBRARY & INFORMATION SCIENCE LEVEL 5

BUS/OS/LIS/CR/05/5A

Maintain School Libraries, Media and Documentation Centers

March/April 2025



**TVET CURRICULUM DEVELOPMENT, ASSESSMENT AND CERTIFICATION
COUNCIL (TVET CDACC)**

PRACTICAL ASSESSMENT

Time: 3 HOURS

INSTRUCTIONS TO CANDIDATE:

1. You are required to read and perform the following tasks:
 - i. Assemble the materials needed.
 - ii. Prepare a subject card catalogue.
 - iii. Insert the subject card catalogue in the catalogue tray
 - iv. Shelve the information materials according to the subjects

2. You have been provided with the following resources for the practical tasks:

Items
• Pens / Pencils • A text book that can be referenced

- Small carton box / Drawer
- Rod
- Ruler
- Apron / Dust coat
- A pair of scissors
- Manilla paper
- Working tables
- Paper punch
- Gloves
- Spacious room
- Text books
- Stop watch
- Permanent Marker

easytvvet.com