

101104T4HKA

HOUSEKEEPING AND ACCOMMODATION LEVEL 4

HOS/OS/HK/CR/05/4

Coordinate Facility and Property Repairs and Maintenance

July/August 2025



**TVET CURRICULUM DEVELOPMENT, ASSESSMENT AND CERTIFICATION
COUNCIL (TVET CDACC)**

CANDIDATE PRACTICAL

TIME: 2 HOURS

INSTRUCTIONS TO CANDIDATE:

You are required to do the following tasks:

- I. You are required to perform the following task: -
 - i. **TASK 1**- Carry out an inspection in a public washroom and fill the maintenance request form
 - ii. **TASK 2**-Prepare a report on the repairs and maintenance on the inspection carried above.
 - iii. **TASK 3**-Carry out maintenance of the washroom wooden door
 - iv. **TASK 4**- Final clearance

You are provided with the following resources to complete the tasks

1. Metal polish
2. Wood polish
3. Masking tape
4. Felt pen
5. Manilla paper
6. Screw driver
7. White rag
8. Lubrication oil
9. Maintenance check list
10. Foolscaps
11. Water buckets
12. Yellow dusters
13. Mops
14. Mop buckets
15. Cleaning rugs
16. Small water basins
17. Maintenance request form
18. Multipurpose detergent
19. Gloves
20. Disinfectant
21. Polish applicator

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