

**091906T4HRI**

**HEALTH RECORDS AND INFORMATION TECHNOLOGY LEVEL 6**

**HE/OS/HR/CR/05/6/A**

**Code and Index Diseases**

**July /Aug 2023**



### **INSTRUCTION TO THE ASSESSOR**

1. You are required to mark practical as the candidate perform the task.
2. You are required to take video clips at critical points.
3. Ensure the candidate has a name tag and registration code at the front.

### **OBSERVATION CHECKLIST**

<b>Candidate's Name &amp; Reg. No.</b>			
<b>Assessor's Name &amp; Reg. Code/ID No.</b>			
<b>Unit of Competence</b>			
<b>Venue of Assessment</b>			
<b>Date of Assessment</b>			
<b>(Award maximum marks if correct and zero marks if wrong)</b>			
<b>Items to be evaluated:</b> <i>Please award marks as appropriate. Give a brief comment on your observation.</i>	<b>Marks Allocated</b>	<b>Marks Awarded</b>	<b>Comment</b>
1. Identified the type of statement to be coded  <ul style="list-style-type: none"> <li>• <b>Pointed out the diagnosis in the summary sheet using a pen</b></li> </ul> <i>(Award 1 mark or 0 for each correct statement identified)</i>	<b>5</b>		
2. Located the lead term  <b>Picked the alphabetical index (volume 3 book) to identify the main term</b> <i>(Award 2 marks or 0 for each correct lead term identified)</i>	<b>10</b>		
3. Verified the code  <ul style="list-style-type: none"> <li>• Picked the tabular list (Volume 1 book) as reference</li> <li>• Right code</li> </ul> <i>(Award 2 marks or 0 for each point)</i>	10		
4. Demonstrated good presentation skills  <ul style="list-style-type: none"> <li>• Audibility when explaining</li> <li>• Self confidence</li> </ul>	<b>1</b> <b>1</b>		

<b>Sub Total Marks</b>	<b>27</b>		
<b>ASSESSMENT OUTCOME</b>			
<b>ASSESSMENT OUTCOME</b>			
<b>The candidate was found to be:</b> Competent <input type="checkbox"/> Not yet competent <input type="checkbox"/> <i>(Please tick as appropriate)</i> <i>(The candidate is competent if s/he gets 50 %.)</i>			
<b>Feedback to candidate:</b>			
<b>Feedback from candidate:</b>			
<b>Candidate's Signature</b>			
-----			<b>Date</b>
<b>Assessor's Signature</b>			
-----			<b>Date</b>